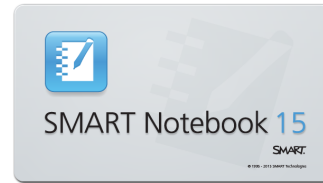
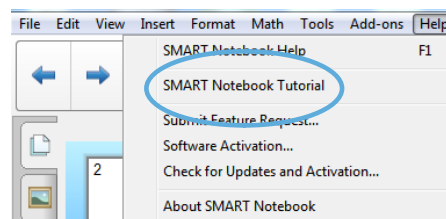


SMART Notebook® 15 collaborative learning software tutorial



Learn about new and improved features, and get some quick tips on getting started with the software.

You can access this tutorial at any time.



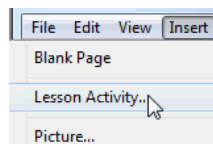
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Welcome!

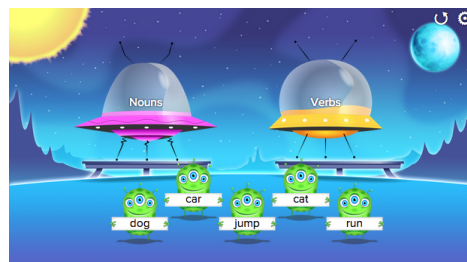
What's new: Lesson Activity Builder (LAB)

Accessing a LAB activity

Tap **Lesson Activity** on the Insert menu





OR Tap the **Lesson Activity Builder** toolbar button



Adding a LAB activity to a page

1. Scroll through the available activities and tap **Add this activity**.
2. Select one of the activity options (if applicable) and tap **Add this Activity**.
3. Add content to the content boxes, and then tap **Next**.
4. Add a game component if desired, and then tap **Finish** to add the activity to your page.

- Tap  to reset the activity.
- Tap  to edit the activity details and components.

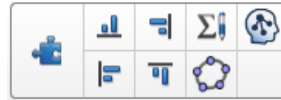
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Lesson Activity Builder

What's new: Concept Mapping

Accessing Concept Mapping

Tap **Add-ons**  and select **Concept Mapping**  to create the first node.

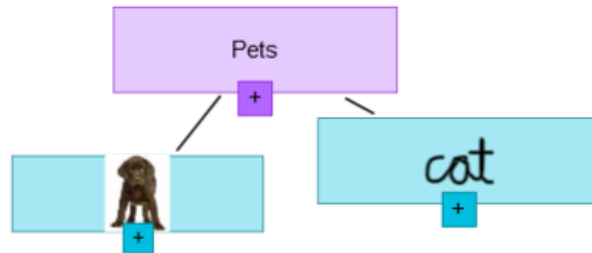


Creating a concept map

- Tap **+** to add a node.
- Double-click inside a node to add details.

Tip




Use ink or images when you add a node to your concept map. Write or draw on the page, circle the ink to create a node, and then connect it to another node. Add an image to the page, circle the image to create a node, and then connect it to another node.

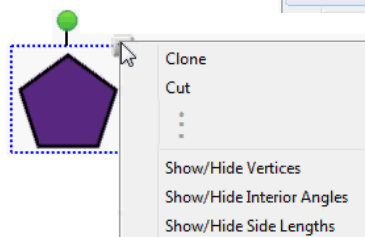


Concept Mapping

What's improved: Built-in shapes and polygon features

Accessing shapes and polygon features

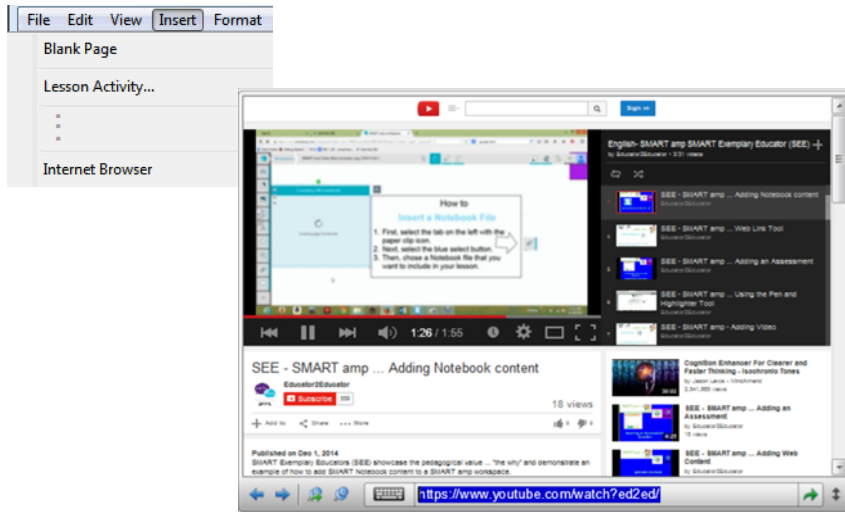
- **Irregular Polygons:** Tap **Irregular Polygons** on the Tools menu.
- **Polygons tool:** Tap **Regular Polygons**  on the toolbar.
- **Divide Shape** (for circles, rectangles and squares)
 1. Tap an object to select it.
 2. Tap  to open the Commands menu.
 3. Tap **Divide Shape**.
 4. Select the number of sections, and then tap **OK**.
- **Show/Hide Vertices, Interior Angles and Side Lengths**
 1. Tap an object to select it.
 2. Tap  to open the Commands menu.
 3. Tap the **Show/Hide** option you want to show.
 4. Select the number of sections, and then tap **OK**.



ShapesPolygon feature

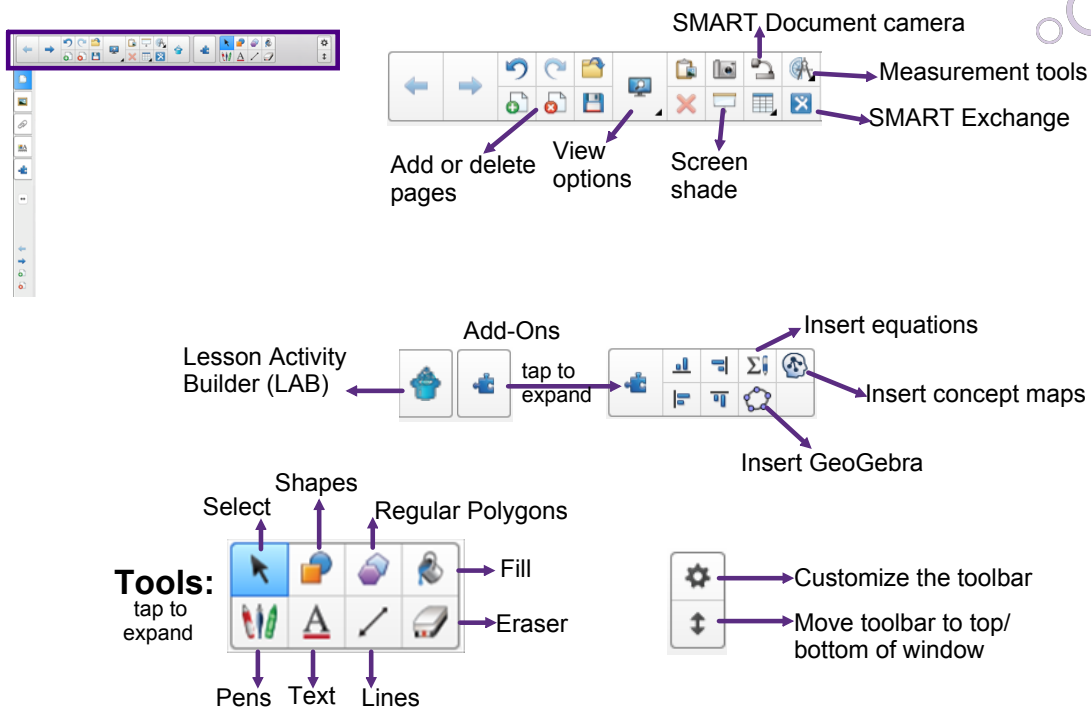
What's improved: Browser performance

Performance improvements to the Internet browser mean a better YouTube and GeoGebra experience.



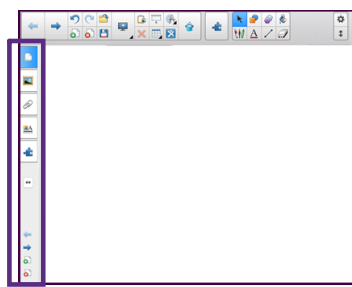
Browser performance










Tour the user interface: Toolbar



Toolbar

Tour the user interface: Tabs



-  **Page sorter:** View, sort and manage thumbnails of all the pages in this file
-  **Gallery:** Access images, backgrounds, multimedia content, files and pages
-  **Attachments:** Insert attachments to this file
-  **Properties:** View and change the options for the selected object
-  **Add-ons:** Access SMART Notebook software add-ons
-  Move tabs to the left or right edge of the window
-  Move to previous or next page
- 
-  Add or delete pages

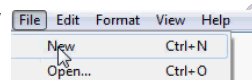
Tabs

Create and manage: .notebook files

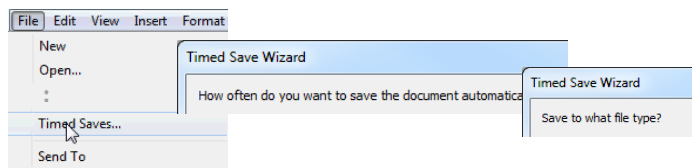
Creating a file

Open SMART Notebook software to create a new file automatically

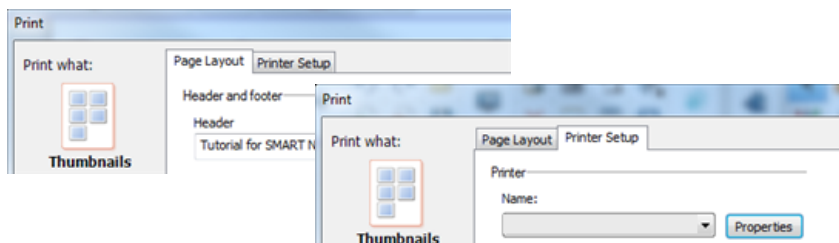
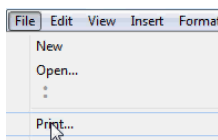
OR tap File > New



Saving a file automatically



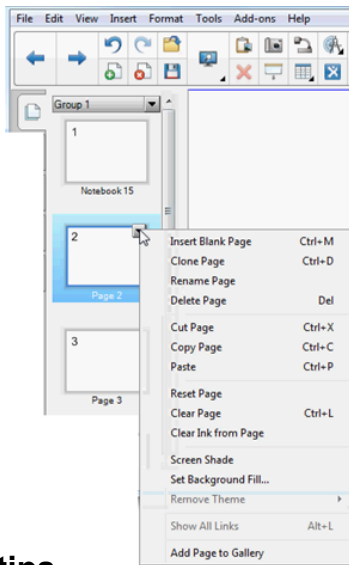
Printing a file



Create/manage files

Create and manage: Pages

Page sorter tab



Tips for menu items

Insert Blank Page: Insert a blank page after the selected page

Note: You can also use **Add Page**.

Rename page: Double-click a page to rename it

Reset Page: Reset page to its last saved state

Clone Page: Create an exact copy of the selected page

Paste Page: Paste a page you've cut or copied after the selected page

Screen Shade: Place a screen shade on selected page and use the resize handles to move the shade

Add Page to Gallery: Copy selected page to **Gallery > Notebook Files and Pages** for use as a template

Other tips

Rearrange pages: Press a page thumbnail, drag the thumbnail to a new position until you see a blue line, and then release the thumbnail.

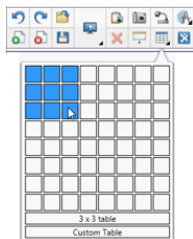
Extend pages: Select **View > Extend page** and tap **On** to extend the page. (Select **View > Zoom** if you're viewing *Entire Page* and change to another view.)



Create/manage pages

Create and manage content: Tables and tools

Tables



Tap the **Table** button, move the pointer over the grid to highlight the number of columns and rows, and then tap the screen or click with the mouse to open the table on the page.

Tools



Select tool: Tap **Select** and then tap any object on the page to select and manage it.

Tap the other tool buttons to view all the options for new content.



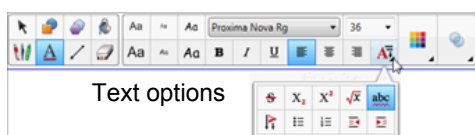
Shapes options



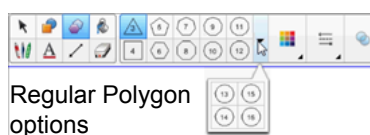
Lines options



Eraser options



Text options



Regular Polygon options



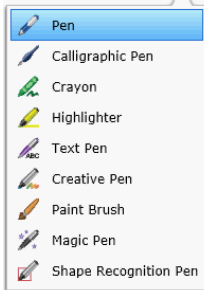
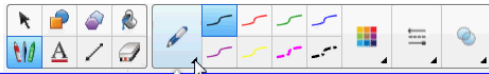
Fill options (for Shapes, Polygons and hand-drawn shapes)



Create/manage content

Create and manage content: Pens tool

Tools (continued)



Pens tool tips

Magic Pen: Write notes that fade after a few seconds

Shape Recognition Pen: Draw a shape which the software recognizes and adds to the page

Creative Pen: Tap **Creative Pen** and then the **Properties** tab. Select **Use a custom stamp image** and then **Browse** to locate the custom image.

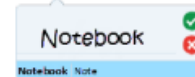
Text Pen: Write notes that convert to text automatically and edit the notes with Text Pen mark-ups.

Delete text SMART ~~SMART~~ Notebook

Insert Space SMART Notebook

Insert text **Sample** text


Replace text SMART Response software

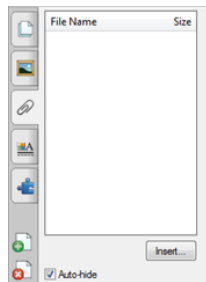

 Notebook Note

Create/manage content

Add content: Integrated and external features

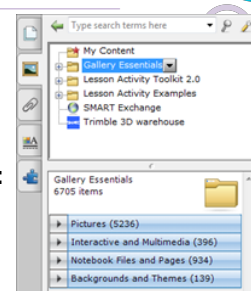
Attachments tab

- Insert a copy of a file
- Insert a hyperlink
- Insert a shortcut to a file

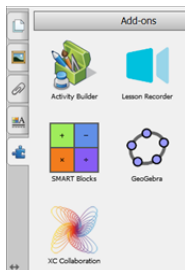


Gallery tab

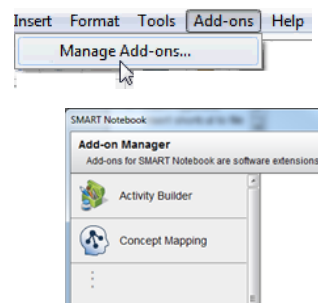
- **Gallery Essentials:** Access thousands of images
- **Lesson Activity Toolkit:** Access activities, games, and examples
- **SMART Exchange:** Download lesson plans and other classroom content



Add-ons tab

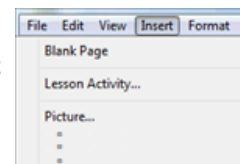


Add-on Manager



Insert menu

- Use **Lesson Activity Builder**
- Add a sound file
- Use **Measurement Tool** to add a ruler, protractors or a compass
- Add an Internet browser window



Add integrated content


Manage objects



Types of objects

Shapes, polygons, text, images, tables, links, thumbnails, and so on.

Select objects

Tap **Select**  and then tap any object on your page to select it.

Manage objects

- **Rotation handle:** Rotate object
- **Menu arrow:** Display **Commands** menu
- **Resize handle:** Resize object



Menu arrow > Commands menu



- **Show/Hide vertices, interior angles and lengths:** Use these options on certain shapes and polygons
- **Divide Shape:** Divide circles, rectangles and squares to illustrate fractions
- **Lock:** Lock an object and limit or prevent its modification, movement or rotation
- **Link To Tool:** link an object to the Select tool, Pens tool and Eraser tool, to create a custom tool on the page
- **Sound:** Add an MP3 file to an object

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Manage objects

Use classroom presentation tools

Screen shade: Tap **Show/Hide Screen Shade**  on the toolbar to place a screen shade on selected page. Use the resize handles  to move the shade.

Magic pen: Tap **Pens** , and then under Pen Types, tap **Magic Pen** .

- Draw a square or rectangle on your screen to open a magnification window.
- Draw a circle or oval on your screen to open a spotlight.


Text Pen: Tap **Pens** , and then under Pen Types, tap **Text Pen** .

Write notes that automatically convert to text as you work without touching a keyboard. (See page 12 for more details.)

Link to Tool: Tap **Link to Tool** on an objects *Commands* menu. (See page 14 for more details.)

Link an object to the **Select** tool, **Pens** tool or **Eraser** tool, to create a custom tool that you can place anywhere on the page.

SMART Blocks: Tap Add-ons  and then **SMART Blocks** .

Drag and drop a smart block to your page, write with the Pen , and connect what you've written to the smart block.

XC Collaboration: Tap Add-ons  and then **XC Collaboration** .

Tap **Connect**, add a login and select anonymous or name mode, tap **Start** to start the session, select your session options and then tap **Start activity**.

Measurement tools Tap **Measurement Tools**  to insert a ruler, protractor or compass onto a page.

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Use presentation tools

Use gestures

Click each button to view the gesture



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Use gestures

Resources

SMART Support Page resources:

Browse *Software products* for SMART Notebook software support, and then choose a version to open the software support page. This support page contains a variety of useful documents:

- User guides
- System administrator guide
- Other supporting documents

SMART Training resources:

Browse product names and tap the SMART Notebook icon to open the SMART Notebook Training Resources page.

- Videos and PDF documents that demonstrate the basic use of software.
- Access to SMART Learning Space and training courses and certification training streams. (**Register now** links)

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Resources